

## Institute for Healthcare Improvement Mentorship Program: Mentee Role and Overview

The UBC Institute for Healthcare Improvement Mentorship Program runs for 5 months between December and April and is designed to connect healthcare professionals experienced in quality improvement (QI) with trainees currently enrolled in a health sciences program at UBC. Students will have an opportunity to gain hands-on experience by collaborating with their mentor(s) to work on a quality improvement project. At the end of the program, students will present and showcase their work at the annual UBC IHI Quality Improvement Day.

### Mentorship and QI Project Selection

Mentors involved with our program have submitted QI projects proposals for students to rank based on interest. We ask that mentees rank their top three projects when they submit their application form. Please do not rank a project that you will not accept. For the current list of project proposals, please refer to: <http://www.ih iubc.com/mentorship.html>

Program application: [LINK](#)

- Students will have the opportunity to attend our mentor kick-off panel in mid-November to learn more about each project from prospective mentors and may resubmit their form with an updated ranking until the application deadline.

Application deadline: November 26, 2021

### Important Dates for Mentee 2021/22

November 18, 2021: Mentor kick-off panel (ZOOM event) — mentors to share projects with potential mentees

November 26, 2021: Application deadline

November 29, 2021: Mentor-mentee match announced

December 2021 - April 2022: Projects underway

May 2022: UBC IHI Quality Improvement Day

### Frequently Asked Questions

#### 1. How many hours should I expect to commit to my QI project? What are the expectations for mentees?

This will be dependent on the nature of the QI initiative and your prior knowledge base. Onboarding and becoming familiar with the methodology needed to assist with the QI initiative may take some additional time at the beginning of the project. Mentor and mentee should establish a clear path of communication (ie. how frequently and by what means) at the outset of the project. IHI UBC expects all students participating in our Mentorship Program to be engaged in their projects and to behave professionally and respectfully at all times.

#### 2. What is UBC IHI Quality Improvement Day?

UBC IHI Quality Improvement Day is an event held every May in which UBC students are given the opportunity to share the QI initiatives they have been involved with. Mentees involved in the IHI Mentorship program are required to present their QI project via oral or poster presentation. Preliminary results or

#### 3. Can the activity continue beyond the 5 months allotted?

Yes. Student involvement after the 5-month timeline can be discussed between mentee and mentors.

4. Are students allowed to be onsite for the activity?

This will be at the discretion of the mentor and the COVID-19 safety plan in place at their site.

5. How does the matching of the project work?

Students may rank up to 3 projects. If you're a successful applicant, you will be offered one project. Students who only rank only one project and are unsuccessful in matching to their desired project will not be considered for the remaining options. Once you've matched the project is binding. You will not be allowed to change projects thereafter.

6. I didn't match to a project, what are my chances of getting of the waitlist?

This will depend on whether there are more submissions from mentors. We are doing a rolling submission for proposals from mentors. Only students who indicate that they are willing to be waitlisted will be offered this opportunity.

7. How can I get the most out of my mentorship experience?

The mentors involved with our program are experts in their fields and are experienced in QI – they are here to help you learn! We encourage potential mentees to review the following resources in order to make their mentorship experience as valuable as possible: [LINK1](#), [LINK2](#)

**Thank you for your time and engagement with our program!**